



## Arvada Fire Protection District Board of Directors Regular Meeting Minutes

<b>Date</b>	Wednesday, March 2, 2022	<b>Chair</b>	President Jim Whitfield
<b>Time</b>	Regular Meeting 5:30 p.m.	<b>Minutes</b>	Executive Assistant Amy Rogers
<b>Location</b>	Arvada Fire Board Room and Zoom	<b>Purpose</b>	Regular Monthly Meeting
<b>Members Present</b>	Jim Whitfield, president; Bob Loveridge, vice president; Ted Terranova, secretary; Andrea Romero, treasurer; and Mark McGoff, assistant secretary treasurer.		
<b>Staff Present</b>	Kirk Lock, deputy chief; Vikki Fininen, finance director; and Attorney John Chmil.		

I. **Call to Order**

The regular meeting of March 2, 2022, was called to order at 5:30 p.m. by Jim Whitfield, president of the District Board via live participation and livestream on Zoom.

II. **Pledge of Allegiance and Moment of Silence**

President Whitfield led those present in the pledge of allegiance and a moment of silence for U.S. firefighters lost in the line of duty, civilians lost in fire-related deaths and the Arvada Fire retired volunteers who have passed year to date.

III. **Excuse Fire Chief**

Upon motion by Director Loveridge, second by Director Romero, the District Board unanimously approved the absence of Fire Chief Mike Piper for the regular meeting of March 2, 2022.

IV. **Approve Regular Meeting Agenda**

Upon motion by Director Romero, second by Director Terranova, the District Board unanimously approved the agenda for the regular meeting of March 2, 2022, as presented.

V. **Public Comment**

No public comment.

VI. **Report from Local 4056**

President Ryan Weir was not in attendance.

VII. **Deputy Chief**

Chief Lock administered the oath of office to Brendan Kelly and Jason King and congratulated them on their recent promotion to Lieutenant.

VIII. **Report from Board Members**

Director Romero announced her registration for the Annual Firefighters Car Fest and that pies will be delivered to stations for Pi Day 2022.

Director Terranova reported the current balance for Friends of Arvada Fire Protection District (FAFPD) is \$60k, and Dave's Locker logged 3,000 volunteer hours with twenty-two volunteers.

Director Loveridge complimented Lt. Kelly and his crew for doing a respectable job during a recent fire incident and updated Board members on topic discussions at the recent coordinating meeting with the city including residential sprinkler requirements, transportation for elderly community members, and fire code compliance.

President Whitfield commented on the recent JCBL Legislative update given to Board members and invited them to share any feedback on legislative bills of interest including whistleblowing, workplace harassment, immunity, and the property owner bill.

IX. **Report from Finance Director**

Finance Director Vikki Fininen reviewed the financial report for January 2022, reporting cash receipts below budget for the month due to lower than anticipated property tax receipts. Total revenue was below budget for the month by \$1.0M. Total expenses were \$783k below budget for the month.

Nicole Stewart was introduced as the new finance director for the Arvada Fire Protection District and welcomed by members of the Board. Nicole began March 1 and comes with related background and experience from Jeffco Public Schools.

X. **Staff Report**

Division Chief Ferry presented the Board with a planning and support services update related to data and analytics, accreditation, process improvement, information technology, facility projects, fleet maintenance, and station construction. Chief Ferry also addressed questions from President Whitfield related to cyber security.

XI. **Report from Attorney**

John Chmil provided a summary of items contained in the attorney-client privileged memorandum and reported there is no longer a mask mandate in Jefferson County. Attorney Chmil reminded the Board of the discussion of impact fees at the upcoming study session on March 16, 2022.

XII. **Consent Agenda**

Upon motion by Director Terranova, second by Director Loveridge, the District Board unanimously approved the following items on the consent agenda for the meeting of March 2, 2022, as presented.

- Regular Meeting Minutes – February 2, 2022
- Financial Report – January 2022

XIII. **Action Items**

Upon motion by Director Terranova, second by Director Loveridge, the District Board unanimously approved Resolution 2022-02: Approving a Purchase Contract for Real Property and Naming the Fire Chief as Authorized Agent to Complete the Transaction.

XIV. **Good of the Department**

Candidates for the 2022 District Board Election: Bob Dyer, Jim Whitfield, Leah Martin, and Bob Loveridge. Director Terranova discussed the idea of inviting candidates to upcoming board meetings.

Members of the Board thanked Vikki Fininen for her work and service to the District.

XV. **Adjournment**

Upon motion by Director Terranova second by Director Romero, the meeting was adjourned at 6:40 p.m. The next regular meeting is scheduled for April 6, 2022.

Minutes approved and entered the proceedings of the District on April 6, 2022.

*Ted Terranova*

[Ted Terranova \(Apr 12, 2022 10:59 MDT\)](#)

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Ted Terranova, District Board Secretary






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Final Audit Report

2022-04-12

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