



Arvada Fire Protection District Board of Directors Regular Meeting Minutes

Date	Wednesday, May 4, 2022	Chair	President Jim Whitfield
Time	Regular Meeting 5:30 p.m.	Minutes	Executive Assistant Amy Rogers
Location	Arvada Fire Board Room and Zoom	Purpose	Regular Monthly Meeting
Members Present	Jim Whitfield, president; Bob Loveridge, vice president; Ted Terranova, secretary; Andrea Romero, treasurer; and Mark McGoff, assistant secretary treasurer.		
Staff Present	Mike Piper, fire chief; Kirk Lock, deputy chief; Nicole Stewart, finance director; and Attorney John Chmil.		

I. **Call to Order**

The regular meeting of May 4, 2022, was called to order at 5:30 p.m. by Jim Whitfield, president of the District Board via live participation and livestream on Zoom.

II. **Pledge of Allegiance and Moment of Silence**

President Whitfield led those present in the pledge of allegiance and a moment of silence for U.S. firefighters lost in the line of duty, civilians lost in fire-related deaths and the Arvada Fire retired volunteers who have passed year to date.

III. **Approve Regular Meeting Agenda**

Upon motion by Director Romero, second by Director Loveridge, the District Board unanimously approved the agenda for the regular meeting of May 4, 2022, as presented.

IV. **Public Comment**

No public comment.

V. **Pension Board Meeting**

Upon motion by Director Loveridge, second by Director Romero, the District Board unanimously moved to recess to the Regular Meeting of the Pension Board. The Pension Board meeting was held from 5:32 to 6:00 p.m.

VI. **Report from Local 4056**

Conversation between President Ryan Weir and the Board regarding a meeting with members of the Board and Chief Piper May 6 to discuss quarterly meetings that align with the Board's communication policy.

VII. **Fire Chief**

Chief Piper provided a summary on agenda related items in the monthly report and provided an update on informational items including the land purchase at 5075 Dover St., the status of the co-responder program, policy development, and a station construction update. Chief Piper also acknowledged the District as receiving the 2021-2022 Pre-Hospital Agency Recognition award from the Colorado Trauma Network.

VIII. Report from Board Members

Members of the Board attended the annual awards ceremony and provided positive comments on the evening.

Director Terranova provided a report on the activities of Friends of Arvada Fire Protection District (FAFPD) including the Annual Firefighters Car Fest and the development of a new logo.

Director Romero expressed her appreciation for the responding crew from station 1 involving an incident at her place of employment. Also mentioned was a sponsorship from Country Financial for the Car Fest.

President Whitfield reported on the recent JCBL Legislative session and discussed bills of interest.

IX. Report from Finance Director

Finance Director Nicole Stewart reviewed the financial report for March 2022 in a visual presentation, reporting cash receipts trending favorable to budget, due to higher than anticipated ambulance revenue and both property tax and SOT coming in slightly higher than originally anticipated. Total revenue year to date, continues to trend favorable to budget, \$560K higher than anticipated property tax and SOT. Timing of the Candelas property has been resolved and will be reflected in April. Total expenditures are under budget by \$2.5M year to date. This favorability is not expected to continue through the end of the year.

X. Staff Report

Captain Putfark presented the Board with an EMS section update related to EMS revenue, transport volume, annual skills verification/training, and a healthcare benefits committee update. Also highlighted was the relationship between the District and Lutheran Medical Center and the 2021-2022 Pre-Hospital EMS Agency Recognition award to be presented May 20, 2022. Board members were invited to attend EMS Week activities May 16, 18, and 20.

In discussing incident response data, Director Loveridge requested additional information related to the number of overdose related incidents.

XI. Report from Attorney

John Chmil provided a summary of items contained in the attorney-client privileged memorandum and provided an update on the items in the current legislative session. Attorney Chmil also discussed insurance coverage for board members and the comparison of bond and theft coverage. President Whitfield provided direction to Chief Piper to research the options and provide any necessary action items at the next regular board meeting.

XII. Consent Agenda

Upon motion by Director Loveridge, second by Director Romero, the District Board unanimously approved the following items on the consent agenda for the meeting of May 4, 2022, as presented.

- Regular Meeting Minutes – April 6, 2022
- Financial Report – March 2022

XIII. Discussion Agenda

The Board provided direction to Chief Piper concerning a joint meeting with Arvada City Council regarding date, time, and location. Also discussed were agenda items including wildland urban

interface (WUI), co-responder program, building codes, and transportation for seniors. Director Loveridge requested the attendance of subject matter experts to further present the topics.

XIV. **Strategic Agenda**

The Board received a first quarter 2022 incident and response time analysis for review.

XV. **Action Items**

No agenda items.

XVI. **Executive Session**

No agenda item.

XVII. **Good of the Department**

No report.

XVIII. **Adjournment**

Upon motion by Director Romero, second by Director Loveridge, the meeting was adjourned at 7:15 p.m. The next regular meeting is scheduled for June 1, 2022.

Minutes approved and entered the proceedings of the District on June 1, 2022.

Ted Terranova

[Ted Terranova \(Jun 6, 2022 09:56 MDT\)](#)

Ted Terranova, District Board Secretary

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Final Audit Report

2022-06-06

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