



Arvada Fire Protection District Board of Directors Regular Meeting Minutes

Date	Wednesday, September 7, 2022	Chair	Vice President Bob Loveridge
Time	Regular Meeting 5:30 p.m.	Minutes	Executive Assistant Amy Rogers
Location	Arvada Fire Board Room and Zoom	Purpose	Regular Monthly Meeting
Members Present	Jim Whitfield, president (virtual); Bob Loveridge, vice president; Ted Terranova, secretary; Mark McGoff, treasurer; and Leah Martin, assistant secretary treasurer.		
Staff Present	Mike Piper, fire chief; Kevin Ferry, division chief; Nicole Stewart, finance director; and Attorney John Chmil.		

I. **Call to Order**

The regular meeting of September 7, 2022, was called to order at 5:33 p.m. by Bob Loveridge, vice president via live participation and livestream on Zoom.

II. **Pledge of Allegiance and Moment of Silence**

Director Loveridge led those present in the pledge of allegiance and a moment of silence for U.S. firefighters lost in the line of duty, civilians lost in fire-related deaths and the Arvada Fire retired volunteers who have passed year to date.

III. **Approve Regular Meeting Agenda**

Upon motion by Director Terranova, seconded by Director Martin, the Board unanimously approved the agenda for the regular meeting of September 7, 2022, as presented.

IV. **Public Comment**

No public comment.

V. **Report from Local 4056**

President Ryan Weir discussed a plan with the Board for quarterly meetings with the Union. Initial discussion included a standing agenda item during a study session the second month of each quarter. At the suggestion of Director Terranova, President Weir and the Board agreed to a one-year trial of scheduling informal "meet and greet" meetings through the fire chief to meet with two board members. Other topics of discussion included the Union's position on the Family and Medical Leave Insurance (FMLI) program, concurring with the district's recommendation to opt out and the current issue of turnout gear containing Per and Polyfluoroalkyl Substances (PFAS), known as "forever chemicals".

VI. **Fire Chief**

Chief Piper provided a summary on agenda related items in the monthly report and provided an update on informational items including the current issue of turnout gear containing Per and Polyfluoroalkyl Substances (PFAS), known as "forever chemicals" and the district's plan for replacing gear and purchasing all line employees a set of lightweight gear. Director Terranova requested an estimate on the cost to purchase both types of gear.

Chief Piper also updated the Board on the development of the Memorandum of Understanding (MOU) with WellPower; the dismissal of the litigation case involving Medic 54; the possible land purchase of the six-acre parcel in Candelas; current and upcoming promotions due to retirements and the opening of Station 9; the seven recruits in the fire academy at South Adams County Fire Department; the successful containment of the grass fire along the railroad tracks in the area of Highway 72 and Indiana Street; the development of the Community Wildfire

Protection Plan (CWPP); and the wellness initiatives shared with all employees to promote a healthier workforce.

Dates for several upcoming events and activities were shared as Board members were invited to participate.

VII. **Report from Board Members**

Director Whitfield discussed his intention to meet with Vicki Pyne, Director at Apex Park and Recreation, to discuss polling place and state regulations for the 2023 district board election.

Director Terranova provided a budget update from the Friends of Arvada Fire including approved expenditures and upcoming fundraisers. After Fire Kits for displaced families were provided with a generous donation from Jim Black. An update from Dave's Locker was also given regarding a change in hours beginning in 2023.

Director Martin commented on the success of the recent Muscular Dystrophy Association (MDA) collection and the positive feedback received from the community regarding the interaction with the firefighters.

Director Loveridge commented on the success of the CarFest and ensured all Board members had received the chief evaluation materials.

VIII. **Report from Finance Director**

Finance Director Nicole Stewart submitted the financial report for July 2022 reporting cash position remains as planned, no concerns at this time. Total revenue year to date is slightly under budget by \$60k due to the sale of the Candelas home in 2021, while budgeted in 2022; offset by SOT and ambulance revenue continuing to trend better than planned. Total expenditures are over budget by \$174k year to date. This is primarily due to the purchase of the land for Station 1, offset by timing of other purchases.

Ms. Stewart also reviewed the 2023 draft budget with current assumptions, five-year forecast assumptions, and the budget timeline.

IX. **Support Services Presentation**

Division Chief Ferry presented the Board with a division update in data and analytics, accreditation, information technology, facilities, fleet, and the construction of Station 9. He also commented on the collaboration with the radio replacement project including the replacement meetings and the subject matter expertise provided.

X. **Report from Attorney**

John Chmil provided a summary of items contained in the attorney-client privileged memorandum.

XI. **Consent Agenda**

Upon motion by Director Terranova, seconded by Director Martin, the Board unanimously approved the following items on the consent agenda for the meeting of September 7, 2022, as presented.

- Regular Meeting Minutes – August 3, 2022
- Study Session Minutes – August 17, 2022
- Financial Report – July 2022
- Resolution 22-04: Adopting Board Member Manual
- Nomination of Trust Committee Member Form

- XII. **Discussion Agenda**
Chief Piper presented the Board with information regarding the Family and Medical Leave Insurance (FMLI) program concluding with the recommendation for the district to decline employer participation. As required, this will be an action item at the regular meeting of October 5 for final consideration by the Board.
- The coordinated election information was covered by President Whitfield under Leadership Reports, item 3.04.
- XIII. **Strategic Agenda**
The Annual Compliance Report (ACR) has been reviewed and the district has been recommended to retain accredited agency status. No action required.
- XIV. **Action Items**
No agenda item.
- XV. **Executive Session**
No agenda item.
- XVI. **Good of the Department**
The recent Muscular Dystrophy Association (MDA) collection resulted in \$40,678. The district also received a \$37,000 grant to purchase thermal imaging cameras.
- XVII. **Adjournment**
Upon motion by Director Terranova, seconded by Director McGoff, the meeting was adjourned at 6:47 p.m. The next regular meeting is scheduled for October 5, 2022.

Minutes approved and entered the proceedings of the district on October 5, 2022.

Ted Terranova

[TEd Terranova \(Oct 12, 2022 15:51 MDT\)](#)

Ted Terranova, Board Secretary







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Final Audit Report

2022-10-12

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