

# Arvada Fire Protection District

Pursuant to section 32-1-809, Colorado Revised Statutes for Transparency Notices may be filed with Special District Association of Colorado. This information must be provided annually to the eligible electors of the district no later than January 15 of each year.

\*Note that some information provided herein may be subject to change after the notice is posted.

## District's Principal Business Office

<b>Company</b>	Arvada Fire Protection District Headquarters
<b>Contact</b>	Mike Piper
<b>Address</b>	7903 Allison Way, Arvada, Colorado 80005
<b>Phone</b>	303-424-3012

## District's Physical Location

<b>Counties</b>	Jefferson
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## Regular Board Meeting Information

<b>Location</b>	District Headquarters, Main Floor Board Room
<b>Address</b>	7903 Allison Way, Arvada, Colorado 80005
<b>Day(s)</b>	District Board meetings are held on the 1st Wednesday of each month
<b>Time</b>	5:30 p.m.

## Posting Place for Meeting Notice

<b>Location</b>	Arvada Fire Protection District Headquarters, Website - <a href="http://www.arvadafireco.gov">www.arvadafireco.gov</a> , Social Media - Facebook, Twitter, Next Door
<b>Address</b>	7903 Allison Way, Arvada, CO 80005

## Notice of Proposed Action to Fix or Increase Fees, Rates, Tolls, Penalties or Charges for Domestic Water or Sanitary Sewer Services

<b>Location</b>	
<b>Address</b>	
<b>Date</b>	
<b>Notice</b>	

## Current District Mill Levy

<b>Mills</b>	14.893
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## Ad Valorem Tax Revenue

Revenue reported may be incomplete or unaudited as of the date this Notice was posted.

**Amount(\$)** 33,255,681

Date of Next Regular Election

**Date** 05/02/2023

Pursuant to 24-72-205 C.R.S

The district's research and retrieval fee is **\$20/hour** per hour

**District Policy**

1. The term "public records" shall have the same meaning as set forth in the Open Records Act.
2. All requests for public records shall be in writing, and shall comply with the requirements of the Open Records Act, CDPHE Regulations, HIPAA and any other applicable federal or state laws.
3. The District will comply with the requirements of the Open Records Act, CDPHE Regulations, HIPAA, and any other applicable federal or state laws, with respect to whether it must, may, or cannot produce public records, or other documents or information requested, and the fees it charges for producing such public records, or other documents or information.
4. Where the fee for a certified copy or other copy, printout, or photograph of a public record is specifically prescribed by law, the specific fee shall be charged. If a fee is not specifically prescribed by law, the District will furnish copies, printouts, or photographs of a public record for a fee of \$0.25 per standard page. The District shall charge a fee not to exceed the actual cost of providing a copy, photograph, or printout in a form other than a standard page. The District shall charge the actual costs it incurs in having the copies made off-site by an outside copying facility.
5. In accordance with the CDPHE Regulations, if the District produces copies, printouts, or photographs of medical or mental health records pursuant to C.R.S. § 24-72-204(3)(a)(1), the District shall charge the following fees:
  - a. For requests made by the patient or patient's personal representative (as defined under HIPAA § 164.502(g)):
    - i. \$14.00 for the first 10 or fewer pages;
    - ii. \$0.50 per page for pages 11-40; and
    - iii. \$0.33 per page for every additional page.
  - b. For requests made by a representative of the patient, other than the patient's personal representative (as defined under HIPAA § 164.502(g)), with the patient's written authorization:
    - i. \$16.50 for the first 10 or fewer pages;
    - ii. \$0.75 per page for pages 11-40; and
    - iii. \$0.50 per page for every additional page.The per-page fee for records copied from microfilm is \$1.50 per page. Actual postage or shipping costs and applicable sales tax, if any, also may be charged. The District may present a justification to the Colorado Department of Public Health and Environment to charge additional sums for one or more specific classes of medical records or services, but will not charge such additional sums unless approved by the Board and the Colorado Department of Public Health and Environment.
6. If, in response to a specific request, the District's custodian of records performs a manipulation of data so as to generate a record in a form not used by the District (including a privilege log), an administrative fee of \$20.00 per hour shall be charged the person or entity making the request; provided, however, that the fee shall not exceed the actual cost of manipulating the data and generating the record in accordance with the request. An individual or entity making a subsequent request for the same or similar records shall be charged the same fee.
7. If the public record is the result of computer output other than word processing, the fee for a copy, printout, or photograph of the public record shall be based on recovery of the actual incremental costs of providing the electronic services and products, together with a reasonable portion of the costs associated with building and maintaining the information system. The fee may be reduced or waived by the District's custodian of records if the electronic services and products are to be used for a public purpose, including public agency program support, nonprofit activities, journalism, and academic research. Fee reductions and waivers shall be uniformly applied among persons and entities that are similarly situated.
8. If the amount of time required by the District to research and retrieve the documents necessary to fulfill a specific request exceeds 1 hour, including the time required to identify and segregate records that must or may not be produced, the person or entity making the request shall be charged a research and retrieval fee of \$20.00 per hour.

9. Upon request for transmission of the public record, the District will transmit the public record by United States mail, other delivery service, facsimile, or electronic mail. If transmitting the public record pursuant to this paragraph, the District may notify the record requester that a copy of the public record is available, but will be sent only when the District receives payment or makes satisfactory arrangements for payment of all costs associated with transmitting the public record and for all other fees lawfully allowed; provided, however, that no transmission fees will be charged for transmitting the public record via electronic mail. The District will transmit the public record within three business days following its receipt of, or making satisfactory arrangements to receive, such payment.

**District contact information for open records request:**

Battalion Chief Deanna Harrington

Names of District Board Members

**Board President**

**Name** Jim Whitfield  
**Contact Info** jim.whitfield@arvadafireco.gov 303-424-3015  
**Election** **No**, this office will not be on the next regular election ballot

**Board Member 2**

**Name** Bob Loveridge  
**Contact Info** bob.loveridge@arvadafireco.gov 303-424-3015  
**Election** **No**, this office will not be on the next regular election ballot

**Board Member 3**

**Name** Leah Martin  
**Contact Info** leah.martin@arvadafireco.gov 303-424-3015  
**Election** **No**, this office will not be on the next regular election ballot

**Board Member 4**

**Name** Mark McGoff  
**Contact Info** mark.mcgoff@arvadafireco.gov 303-424-3015  
**Election** **Yes**, this office will be on the next regular election ballot

**Board Member 5**

**Name** Ted Terranova  
**Contact Info** ted.terranova@arvadafireco.gov 303-424-3015  
**Election** **Yes**, this office will be on the next regular election ballot

Board Candidate Self-Nomination Forms

Any eligible elector of the special district who desires to be a candidate for the office of special district director must file a self-nomination and acceptance form or letter with the designated election official.

Deadline for Self-Nomination Forms

Self-nomination and acceptance forms or letters must be filed not less than 67 days before the date of the regular election.

#### District Election Results

The district's election results will be posted on the website of the Colorado Secretary of State ([www.sos.state.co.us](http://www.sos.state.co.us)) and the website indicated below, if any.

**Website** [www.arvadafireco.gov](http://www.arvadafireco.gov)

#### Permanent Mail-In Voter Status

Absentee voting and Permanent absentee voter status (formerly Permanent Mail-In voter status): Where to obtain and return forms.

Pursuant to Section 1-13.5-1002, C.R.S., applications for absentee ballots may be filed with the Deputy Designated Election Official at [election@arvadafireco.gov](mailto:election@arvadafireco.gov), between the hours of 10:00 a.m. and 4:00 p.m., not earlier than January 1, 2023, until the close of business on the Tuesday immediately preceding the Election (April 25, 2023).

Applications for absentee voting or for permanent absentee voter status are available from and must be returned to the Designated Election Official.

[www.arvadafireco.gov](http://www.arvadafireco.gov)

#### Notice Completed By

<b>Name</b>	Amy Rogers
<b>Company/District</b>	Arvada Fire Protection District
<b>Title</b>	Executive Assistant
<b>Email</b>	<a href="mailto:amy.rogers@arvadafireco.gov">amy.rogers@arvadafireco.gov</a>
<b>Dated</b>	01/17/2023